

## **MINUTES for GCRA Committee Meeting**

**Wednesday 22/02/2017**

### **Present:**

Jill Andrew (JA) - Chair  
Sam Rennie (SR) – Treasurer/Temporary Secretary  
Graham Sutherland (GS)  
Jackie Sutherland (JS)  
Jane Norie (JN)  
Nina Dale (ND)  
Tom Smith (TS)  
Sandra Smith (SS)  
Richard Arnot (RA)  
Patrick Honeybone (PH)

### **Apologies**

Graeme Dunbar (GD)  
Michelle O'Toole (MO)  
Susan Currie (SC)  
Lynne Connolly (LC)  
Robert Williamson (RW)

### **1 & 2. Welcome**

JA opened the meeting

### **3. Adoption of minutes from last committee meeting**

Unopposed

### **4. Actions from previous meeting**

Double Yellow Lines at Standard Life: SR advised no update and it could be months as per Councillor Nigel Bagshaw's comments at the AGM.

### **5. Treasurer report**

SR advised there are 20 outstanding accounts from Nov 2016 plus two properties previous to this.

### **6. Secretary report**

SR advised she had been answering the usual emails and queries from residents as and when they came in.

The database for owners/agents in case emergency contact is required and notification of this meeting was emailed to all residents with email addresses.

Block Representatives: 12 of the 20 blocks are now represented by one or more BRs. SR will send out another email for those blocks who aren't.

### **7. Website**

SR advised a debit card has now been arranged on the GCRA bank account to pay for the subscription fees. The domain name "glenoglecourt.com" needs to be registered and SR needs details from the previous Webmaster (no response so far).

The website will contact news, events, recommended contractors, etc. Together with a possible history of each block moving forward with any maintenance issues.

SR mentioned there was a diagram of which block was responsible for which areas. This will be posted on the website.

#### **8. Shared Secretary Role**

PR, SS are willing to contribute with MO if required. SR to send out email to remind those whom showed interest at the AGM and to have a meeting at her flat to organise access to the Secretary email account, etc.

It was agreed that rather on a month-to-month basis, the Shared Secretaries will access the email account, etc whenever they can. SR advised that categories can be set up in each Secretary's name as a form of 'ownership' of a particular email/topic.

Access to the Secretary account is held with Hotmail and so syncs 'in the cloud' after a few minutes of logging in, so there should be no problems with two Secretaries access the same email, etc.

#### **9. AOB**

##### Factor:

ND and RA asked about the Factor decision. SR advised that the figures from those firms interested was very grey and nothing definite was forwarded without the suggestion of going ahead with any of them.

JA mentioned that the current law which is also noted in our titles, needs to be revamped to cater for situations like our Estate.

Christmas Tree Collection: JN mentioned there were several trees taking up a communal bin area. SR moved these to there as they were lying on the grassed areas around the Estate. JN will contact Council (again) to try and get them collected.

Stairwell Lighting: One block has had their lighting changed/upgraded at a total cost of £160 (divided amongst the number of flats in the block). This will be shared on the website for other block which are interested.

Common Area: Many non-residents are using this area (including students and Standard Life employees). Suggestion of a 'Resident Use Only' signage and/or regularly moving the table and benches around the Estate.

Graffiti on Floodwall: It was noted that this has occurred – on a section of the wall facing the Water of Leith. JN will get in contact with Council (as the graffiti is not facing the Estate) for them to clean – in the attempt of no further attraction for further additions.

Meeting closed.